

DUE: August 22nd, 2022



2022-23 Tuition Enrollment Contract

*Curriculum Ballet, Career Track, and Youth Company programs must be purchased for the entire 38 weeks over a 10-month period (September - June) and tuitions are **not refundable**. Dancers and parents should be sure that they will complete the program before registering. Dancers who withdraw from the program are still obligated to pay for the remainder of the year.*

1. Agreement. The Portland Ballet (“TPB”) Tuition Contract serves as both the application and the promissory note for all tuition and fee payments due TPB and is valid until all charges due are paid in full. TPB requires that all dancers who enroll in classes and all persons who are responsible for payment complete and sign the Tuition Contract.

2. Payment Options. TPB offers three payment options. Payment may be made (a) annually; (b) bi-annually; or (c) monthly. The first payment is due no later than September 1st. For those dancers who elect to pay monthly or bi-annually, payment must be made no later than September 1st; thereafter, TPB will automatically charge the credit card or bank account at the beginning of each month or semester. Returned checks are subject to an additional \$25 fee. Payments received after the 10th day of each month are subject to a \$25.00 late fee. If tuition is received more than 30 days late there will be a \$100 fee.

In order for TPB to keep prices as affordable as possible and to save on credit card processing fees, we encourage all families to sign up for ACH (Automated Clearing House) payments via a checking or savings account instead of credit/debit card.

3. No Tuition Refunds. If the student withdraws from the school, the student and responsible party will be liable for tuition and fees for the remainder of the school year. **There are no tuition refunds.**

4. No Account Statements. TPB issues no account statements. The responsible party must make timely payments of their tuition and fees.

5. Unfounded Credit Card Disputes. Unsubstantiated credit card disputes will result in a \$25.00 fee. If a financial situation arises, please contact our Registrar before your bank. These disputes affect our credit rating and may result in increased costs. In the event that a third party is responsible for tuition payments, please ensure that they are aware of the payment amount and schedule. Credit card charges will appear on bank statements as “Ballet Portland”.

PAYMENT OPTIONS

Please check one of the payment options below

- Annual Payment Option** (full tuition for curriculum & any performance fees) If paid by check, a \$10.00 processing fee must be included due upon receipt of this form.
- Semester Payment Option (annual price divided in two)** First semester payment auto-charged on September 1, 2022. Second semester payment auto-charged on February 1, 2023 to an authorized credit card or via ACH (Automated Clearing House) with a checking/savings account on file. **NO PAPER CHECK PAYMENTS.**
- Monthly Payment Option (annual price divided by 10)** 10 monthly payments auto-charged, the first to be charged on September 1, 2022. Subsequent payments will be charged on the 1st of the month (October, 2022 - June, 2023) using an authorized credit card or via ACH (Automated Clearing House) with a checking/savings account on file with TPB. **NO PAPER CHECK PAYMENTS.**

*Once this form is received, you will be asked, via email to sign in to our enrollment system, ClassBug, to submit your payment information. Clients can add credit/debit card or link their bank account for autopayments. This must be done no later than August 30th, 2022. If you already have a credit card on file and you do not update your payment information by August 30th, 2022, the **existing card will be charged** for your first tuition payment.*

ACCEPTANCE

The undersigned Student and Responsible Parties jointly and severally agree to pay all amounts due to TPB pursuant to this Tuition Contract.

Dancers who have unpaid bills at TPB are subject to dismissal. TPB retains the right to terminate this agreement and enrollment if payments are not kept up to date.

I/we have read, understand and agree to all of the terms of this agreement. I/we guarantee payment of all amounts due pursuant to this Contract.

Dancer Name 2022-23 Level

Parent/Guardian Signature Date

Cardholder Signature Date